

**Recommendation Tracker
Performance & Corporate Services Overview & Scrutiny Committee**

Councillor Glynis Phillips, Chair | Tom Hudson, Principal Scrutiny Officer, tom.hudson@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	Due to Cabinet	Presented to Cabinet	Complete
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Meeting date	Item	Recommendation	Lead	Update/response
18-Jul-25	Hire Bike and Scooter	1. That the Council writes to the Department for Transport to request an earlier decision regarding the continuation of the e-scooter trial beyond May 2026.	Paul Fermer	<i>Accepted</i> See agenda item 11
		2. That the Council seeks information from the Department for Transport about the national evaluation timeline for the e-scooter trial, and that the council share the evaluation results of the e-scooter trial with the committee once available.		<i>Accepted</i> See agenda item 11

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		3. That the Council conducts its own analysis of the e-scooter and e-bike schemes to understand their impact on modal shift and the wider transport network.		<i>Accepted</i> See agenda item 11
		4. That the Council explores the possibility of integrating e-scooters and e-bikes with park and ride sites and other transport interchanges, and that the Council considers increasing the supply of e-scooters and e-bikes to meet the latent demand.		<i>Accepted</i> See agenda item 11
		5. That the Council investigates the feasibility of on-street parking for e-scooters and e-bikes to alleviate issues with footway parking.		<i>Accepted</i> See agenda item 11
18-Jul-25	Our People and Culture Strategy	1. That the Council reports to Cabinet greater detail of the levels of sickness within different parts of	Cherie Cuthbertson	<i>Accepted</i> See agenda item 11

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		the organisation and at different strata of the organisation.		
		2. That the Council commits to reviewing whether to pass on unspent apprenticeship levy funds to local voluntary sector organisations with presumption it will do so.		Accepted See agenda item 11
		3. That the Council is more proactive in promoting its work around redirecting unspent apprenticeship levies to create opportunities.		Accepted See agenda item 11
		4. That the Council recognises formally its good relations with the unions, and updates its Our People and Culture Strategy to reflect this.		Accepted See agenda item 11
		5. That the Council discusses its plans to replace the existing annual Employee Engagement Survey with the Employment Joint		Accepted See agenda item 11

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Meeting date	Item	Recommendation	Lead	Update/response
		Consultative Committee before making a final decision.		
12-Sept-25	BMMR – CEF Focus	That in its forthcoming Youth Strategy the Cabinet should ensure a more equitable distribution of voluntary sector youth services, particularly making sure that funding is allocated based on need rather than simply supporting existing services.	Lisa Lyons	Sent to Cabinet on 18-Nov-25
12-Sept-25	Oxfordshire Strategic Plan	1. That the Cabinet more clearly draws out the links between its green agenda and local resident concerns, using clearer language and relatable examples	Susannah Wintersgill	<i>Partially Accepted</i> See agenda item 11
		2. That the Cabinet clarifies how it wishes to balance its competing desires to protect green spaces whilst also providing housing		<i>Partially Accepted</i> See agenda item 11
		3. That Council members are provided with quantitative data and		<i>Accepted</i>

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Meeting date	Item	Recommendation	Lead	Update/response
		a plan to illustrate the deliverability of the Council's net zero ambitions when they are asked to adopt the draft Strategic Plan.		See agenda item 11
		4. That the Cabinet includes a commitment to improve access to renewable energy infrastructure as part of the Strategic Plan.		Accepted See agenda item 11
		5. That the Cabinet commits to improving footways to facilitate walking within the Strategic Plan.		Partially Accepted See agenda item 11
		6. That the Cabinet commits to expanding access to bus services within the Strategic Plan.		Partially Accepted See agenda item 11
		7. That the Cabinet raises the profile of Best Start as a successor to Sure Start within the Strategic Plan.		Partially Accepted See agenda item 11
		8. That the Cabinet commits to increasing access to community		Rejected See agenda item 11

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KEY	Due to Cabinet	Presented to Cabinet	Complete
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Meeting date	Item	Recommendation	Lead	Update/response
		banking and post office services as part of the Strategic Plan.		
		9. That the Cabinet improves the accessibility of its report by the time it is published for consideration by Council, both in terms of terminology and the presentation of feedback from residents.		<i>Partially Accepted</i> See agenda item 11
		10. That the Cabinet focuses not only on local need or deficits, but that it also recognises and celebrates its successes to date		<i>Partially Accepted</i> See agenda item 11
		11. That members are engaged in the development of the Citizens portal.		<i>Accepted</i> See agenda item 11



Action Tracker

Performance & Corporate Services Overview & Scrutiny Committee

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KEY	Delayed	In progress	Complete
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Meeting date	Item	Action	Lead	Update/response
There are no outstanding action items.				

**Recommendation Update Tracker
Performance & Corporate Services Overview & Scrutiny Committee**

Councillor Glynis Phillips, Chair | Tom Hudson, Principal Scrutiny Officer, tom.hudson@oxfordshire.gov.uk

The recommendation update tracker enables the Committee to monitor progress accepted recommendations. The tracker is updated with recommendations accepted by Cabinet. Once a recommendation has been updated, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker. If the recommendation will be update in the form of a separate item, it will be shaded yellow.

KEY	Update Pending	Update in Item	Updated
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Cabinet Response Date	Item	Recommendation	Lead	Update
25-Feb-25	Commercial Strategy Update	1. That the Council develops and shares with the committee on a regular basis a more detailed project plan for the Commercial strategy, outlining specific commercial opportunities in development, enabling activity, timelines, targeted savings or expected income generation, risk and RAG ratings	Ian Dyson	Progress update to be provided
		2. That the Council ensures that future iterations of the Strategy clarify how it intends to help the Council make money, how money will be used more efficiently, and how it will be used more effectively.		Progress update to be provided

KEY	Update Pending	Update in Item	Updated
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Cabinet Response Date	Item	Recommendation	Lead	Update
		3. That the Council gives consideration to seconding staff to exemplars of good commercial practice to the private sector.		Progress update to be provided
		4. That the Council invests in greater capacity to undertake strategic and mid-contract management of contracts.		Progress update to be provided
		5. That the Council includes representatives of Adult Social Care and Children's Social Care on its Commercial Board		Progress update to be provided
25-Feb-25	Community Asset Transfer Policy	1. That the Council ensures that local members are involved with next-step discussions with VCS groups and the social value provided by these organisations be considered as part of the discussions.	Vic Kurzeja; Michael Smedley	Progress update to be provided
		2. That the Council improves communications around empty properties, including: i) sharing with members a clear statement of the aspiration and timeline for disposing of properties listed for disposal, ii) a quarterly report/update summarising recent events and developments with Council land/property ensuring all parties are kept up to date, and iii) regular updates for those residents neighbouring vacant Council properties to keep them up to date with ongoing developments and plans.		Progress update to be provided
		3. That the Council develops processes for sharing with both members and sister organisations in the county, i) lease requests by VCS organisations, ii)		Progress update to be provided

KEY	Update Pending	Update in Item	Updated
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Cabinet Response Date	Item	Recommendation	Lead	Update
		land available for VCS leases, and iii) any planned leases.		